

## 2010 Workshop Application

Use this form to submit your proposal for a workshop. Please be sure to answer all questions below. If accepted, your workshop listing will rely on the information provided here. For questions or assistance please call the Workshop Coordinator **Lisa Olivas at 970-672-4727**

**Deadline is Friday, March 19, 2010**

Email, fax or mail this completed application to

[lisa@earthworks-expo.com](mailto:lisa@earthworks-expo.com)

FAX: 970-797-1128

**Earthworks Expo**

Attention: Workshop Coordinator

2004 Simsbury Court

Fort Collins, CO 80524

*Print or type answers below. Use extra page if necessary. Only one workshop title per application. THANKS!*

**Workshop Title:**

---

**Workshop Description  
(max 100 words):**

---

**If applicable, name of your  
company or organization:**

---

**Contact person:**

---

**Contact phone:**

---

**Contact email:**

---

**Mailing address:**

---

**Name of presenter(s):**

---

**Presenter(s) Bios (max 50  
words/person):**

---

**Anything else you want us  
to know, or any specific  
needs for your workshop:**

---

## Workshop Terms and Conditions

- All workshops run **60-75 minutes in a 90 minute window**, allowing time for setup and wrap-up.
- There is no charge to offer a workshop at Earthworks Expo and presenters are not paid.
- Workshop accommodations include seating, a table, pc projector and screen. Special AV requests will be evaluated individually.
- There are limited workshop slots available during the two-day expo, and all workshop proposals are subject to an approval process.
- Applicants will be notified of their proposal's acceptance **the week of March 22, 2010**.
- Up to 7 workshops may be scheduled concurrently. EarthWorks Expo reserves the right to determine day and time of every workshop.
- **No workshops will be scheduled during keynote speaker presentations.**
- All workshops are held indoors except by special arrangement.
- Workshops are selected on the basis of **uniqueness** and **practical educational value** in the areas of sustainable living, environmental education and green technology. **Please note: Workshops are not intended to promote, sell or advocate specific products.** The objective of workshops is to provide education and practical skills to attendees. Please ensure the integrity and value of your workshop by adhering to this principle.

By checking this box you have read and agreed to the above terms and conditions.